Bradbourne Group Riding for the Disabled Association
Registered Charity no 1122480
Bradbourne Riding & Training Centre, Bradbourne Vale Road, Sevenoaks, Kent, TN13 3DH

CONDITIONS OF RIDING - Groups

Please ensure that all carers, supervisors and school staff read these conditions as appropriate.

Registration

All riders must complete a registration form before riding is permitted. This is a condition of our insurance. All sections must be completed and the form will not be accepted without the current weight being included.

No new rider is permitted to ride at Bradbourne RDA group until current height and weight details have been provided. This is an equine welfare issue.

Where possible please provide the weight fully dressed for riding including wearing shoes or riding boots. All new riders will also be weighed on site fully dressed for riding by Bradbourne RDA volunteers before final acceptance as a rider at the group. Any returning rider who has not been weighed at Bradbourne within the previous 6 months will be weighed upon their first attendance after that period.

In addition to this, if any rider is found to have a riding weight which is closer to their current pony's weight limit than 4.5kg / 10lb of that pony's weight limit, then that rider may be required to be weighed more frequently. This is at the discretion of the rider's coach and may involve weighing every term, half term or weekly, prior to riding."

Please note that the above conditions regarding the weighing of riders are not negotiable and are necessary to ensure that we meet the requirements of the RDA UK Equine Welfare Policy 2025, the 2024 Charter for the Horse and the 2006 Animal Welfare Act.

No one will be permitted to ride until their weight has been verified in person by RDA volunteers on site at Bradbourne.

It is the responsibility of the rider or their carer/parent/guardian to advise of any changes to the information on the registration form. We reserve the right to ask for a new form to be completed if we are concerned about any aspect of a rider's health in so far as it affects their riding.

Each riding group must advise us of a person who is their main point of contact regarding riding matters. This will help us all to communicate efficiently and effectively. Please keep us advised of any changes to the contact details (name, mobile numbers, e-mail address & postal address etc) otherwise you may not receive important communications.

If you have any questions or concerns about your riding please raise these with the coach (instructor) in charge of the session at the time.

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Conditions of Riding - Groups (continued)

Vacancies/Waiting List

We have a large waiting list.

Allocations of places for riding are dependent upon the individual, their standard of riding and a suitable pony being available.

We regret that places on a ride cannot be guaranteed when transferring from junior to senior school rides or when changing riding times. We will, however, do everything we can to accommodate such requests.

Payment

All rides are payable at the time of riding or per half term (approx 6 weeks) in advance.

We regret that the RDA Group (a registered charity) cannot provide credit.

Payment can be made by cash, cheque or preferably BACS payment. Please ask for our bank details. An invoice or receipt can be issued as required.

If we have to cancel riding sessions credit will be given to those who pay in advance. Otherwise credit will not be given for absentees unless there are extenuating circumstances.

Cancellations

Our Contact Number is 07803 231723

We require 24 hours' notice to cancel a lesson and we reserve the right to charge for late cancellations. All cancellations are to be advised to us by telephoning 07803 231723 or your ride contact.
Please do NOT advise us by email as this is not always monitored on a daily basis.

Three months' notice in writing is required to terminate all future riding lessons. Otherwise we reserve the right to make a charge until we can fill the vacancy.

Riding groups must inform us in good time if fewer numbers are riding as above or charges may be made. Each Group/School must confirm the number of riders they propose to bring per ride before the start of each term. Invoices will be issued on this basis and credit will not be given if a fewer number of riders attend except in exceptional circumstances.

If more riders come than have been invoiced for, the additional cost will be added to the next invoice.

We will endeavour to give you as much notice as possible if we need to cancel a ride for any reason. We will contact the person designated as the main point of contact in such circumstances.

Timeliness

We ask that riders arrive at least 10 minutes before their ride begins to allow for hat fitting etc.

If you are late we cannot ordinarily make the time up.

If we are late for whatever reason we will endeavour to make up the time for you.

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Conditions of Riding - Groups (continued)

Supervision

Upon arrival please wait in the reception area until your coach (instructor) is ready for you to mount in the indoor school.

Riders must be supervised at all times by their parent/carer/teacher/guardian until the coach (instructor) assumes responsibility at the beginning of the session.

Non riders also remain the responsibility of their parent/carer/teacher/guardian while at Bradbourne.

For safety reasons please do not wander around the car park or other areas of the stables without permission.

Clothing

All riders must wear comfortable, suitable clothing appropriate for the weather conditions.

Long trousers must be worn preferably with "stretch" e.g. tracksuit. Shorts or cropped trousers are not allowed.

It is important to wear sensible footwear preferably boots or shoes with some heel. Sandals are not permitted at any time.

We will provide the necessary riding hat and some gloves are available as well. Hats belonging to riders will be checked by instructors to ensure they meet current safety standards.

Please return a signed copy of this agreement

Attendance for riding lessons means that you accept the above conditions

Name of Group: .....

Name of Signatory: .....

Signature: .....

Job Title: ..... **Date:** .....